

City of Bedford ADA Transition Plan, Lawrence County Indiana.

ADA Transition Plan Implemented 2012 and Updated Annually (updated last 07/25/2018)

The City of Bedford Transition Plan and Responsibilities

This is an overview of the City of Bedford Transition Plan. The plan identifies barriers to program accessibility on properties throughout the City and provides project checklists to track improvements. The plan consists of an Inventory Assessment, implemented requirements, and annual reassessment of goals and improvements.

Accessibility Barrier Removal, Funding, and Project Priorities

The City of Bedford has remodeled or constructed many new facilities throughout the City. We have also made our entire existing city-owned buildings ADA compliant. Many of these buildings were constructed or remodeled pursuant to applicable state and local building codes and meet accessibility requirements, but we have made necessary improvements and upgrades to bring them up to current standards. We have also made improvements in the accessibility of our sidewalks and entrances to all our municipal public structures, so availability is attained.

Projects within the City's ADA Transition Plan are prioritized based on the following:

Projects where the greatest number of individuals will benefit from available accessibility of ADA sidewalks, requests from individuals for improvements for accessible sidewalks, assistance and guidance in new and remodeled structures and requirements under ADA guidelines.

Inventory Assessment

- 1) All government City Building sidewalks and curbs are compliant.
- 2) Inventory of sidewalks throughout city has been completed and mapped on our GIS.
- 3) Improvements in ADA sidewalks are mapped annually.

Requirements

- 4) The City has strived to make improvements in sidewalks. In 2014/2015 the City spent \$898,560.42 putting in ADA sidewalks along a stretch of John Williams

Blvd. measuring 6,237 feet. An ADA Pedestrian Walk Light with APS is currently being installed. This will be added to our GIS along with other ADA improvements. The City just completed a pocket park in our downtown area. This park, which houses a stage and restrooms, has been constructed meeting all ADA requirements. We also funded new ADA sidewalks for the Stalker Apartment complex that was a renovation undertaken by Hoosier Uplands. The City is also in the process of revitalizing the downtown area, largely due to the Stellar Grant. Within this scope, the downtown area will be a large focus for ADA improvements, which also include a walking trail which will connect to the downtown area. We will also be moving a depot to the downtown area for possible tourist use, which will be made accessible. The city also will be putting in ADA accessible sidewalks in the Plaza Drive project slated to be let in April of 2015. This will connect 16th Street (US 50) to SR 37 through a business area with several apartment complexes being connected. In 2015 we added 95 ADA accessible corners on sidewalks.

In 2016-2017 we have been working on our sidewalks all around the Bedford Square, upgrading to make them all ADA compliant. This work is on-going. We also encourage our citizens to put in sidewalks or improve their sidewalks by paying for all the materials.

In 2017/2018 we continue with our plans to pay for all material to upgrade our sidewalks to make them compliant to any individual who requests and is willing to pay contractor for the installations. We also have increased our policy to include new sidewalks for anyone requesting them, including new subdivision. We have also passed new Complete Streets Policy which includes a Commission overseeing the improvements which will include ADA compliancy. We are currently replacing all the sidewalks on Lincoln Avenue from 18th Street to 9th Street, which includes a round-about which will also have ADA compliant sidewalks in the entire circle.

The City of Bedford will strive and continue our endeavors to bring our current policies and implementation to a standard that parallels the Title VI requirements. We would continue to address any Title VI deficiencies by the year 2021.

Sam Craig, our HR, and I continue to address and issues and follow all guidelines that effect the federal mandate.

Requirements

- 1) Street Commissioner Dan Kirk is the ADA/504 Coordinator for the City of Bedford.
- 2) Public Notice handouts and postings.
- 3) ADA Grievance Policy for employees.
- 4) City of Bedford accepts accessibility standards of PROWAG (Public Right Of Way Accessibility Guidelines).
- 5) Inventory of sidewalks within the city completed and designated on GIS.
- 6) Posted links for ADA information on the City Web Site.
- 7) All ADA complaints and problems. Complaints and dispositions are accomplished through our Code Enforcement at the Planning and Zoning Department and are administered by the Coordinator.
- 8) ADA/504 Coordinator for the City has occasional talks given to Civic Clubs, radio stations and other public forums.
- 9) Review will be accomplished on policies set forth by Coordinator, staff and the Mayor.
- 10) In cases of Limited English Proficiency individuals, the city will provide interpreters or assisting personnel for special LEP needs.
- 11) To ensure compliance with Environmental Justice requirements, the City of Bedford hires consultants to fulfill all EPA or IDEM requirements.

Transition Plan

- 1) We have a sidewalk replacement plan which includes a program of encouraging citizens to replace their sidewalks wherein we will pay for the removal and concrete replacement, if they hire a contractor to do the replacement work. During the replacement, we will mandate ADA compliancy. We also have increased our policy to include new sidewalks for anyone requesting them, including new subdivision.
- 2) The City also wants to target areas of complaints and heavily used areas for replacement and possibly new ADA sidewalks.
- 3) The City requires all new structures to comply with all state and federal Laws. We also require ADA compliancy when remodeling pre-existing areas of accessibility.



NOTICE UNDER THE AMERICANS WITH DISABILITIES ACT

In accordance with the requirements of title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Bedford will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities.

Employment: The City of Bedford does not discriminate on the basis of disability in its hiring or employment practices and complies with all regulations promulgated by the U.S. Equal Employment Opportunity Commission under title I of the ADA.

Effective Communication: The City of Bedford will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in The City of Bedford programs, services, and activities, including qualified sign language interpreters, documents in Braille, and other ways of making information and communications accessible to people who have speech, hearing, or vision impairments.

Modifications to Policies and Procedures: The City of Bedford will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities. For example, individuals with service animals are welcomed in The City of Bedford offices, even where pets are generally prohibited.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or

activity of The City of Bedford, should contact the Office of Dan Kirk, Street Commissioner and ADA Coordinator at dkirk@bedford.in.us or TX#812-275-1631 as soon as possible but no later than 48 hours before the scheduled event. The ADA does not require the City of Bedford to take any action that would fundamentally alter the nature of its programs or services, or impose an undue financial or administrative burden.

Complaints that a program, service, or activity of City of Bedford is not accessible to persons with disabilities should be directed to Dan Kirk, Street Commissioner and ADA Coordinator at dkirk@bedford.in.us or TX#812-275-1631.

City of Bedford will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services or reasonable modifications of policy, such as retrieving items from locations that are open to the public but are not accessible to persons who use wheelchairs.

City Of Bedford

Grievance Procedure under

The Americans with Disabilities Act

This Grievance Procedure is established to meet the requirements of the Americans with Disabilities Act of 1990 ("ADA"). It may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in the provision of services, activities, programs, or benefits by the City of Bedford. The City's Personnel Policy governs employment-related complaints of disability discrimination.

The complaint should be in writing and contain information about the alleged discrimination such as name, address, phone number of complainant and

location, date, and description of the problem. Alternative means of filing complaints, such as personal interviews or a tape recording of the complaint will be made available for persons with disabilities upon request.

The complaint should be submitted by the grievant and/or his/her designee as soon as possible but no later than 60 calendar days after the alleged violation to:

Dan Kirk

ADA Coordinator and Street Commissioner

1102 16th street Bedford In 47421

Within 15 calendar days after receipt of the complaint, Dan Kirk

or his designee will meet with the complainant to discuss the complaint and the possible resolutions. Within 15 calendar days of the meeting, Dan Kirk

or his designee will respond in writing, and where appropriate, in a format accessible to the complainant, such as large print, Braille, or audio tape. The response will explain the position of the City of Bedford and offer options for substantive resolution of the complaint.

If the response by Dan Kirk or his designee does not satisfactorily resolve the issue, the complainant and/or his/her designee may appeal the decision within 15 calendar days after receipt of the response to the Mayor or her designee.

Within 15 calendar days after receipt of the appeal, the Mayor or her designee will meet with the complainant to discuss the complaint and possible resolutions. Within 15 calendar days after the meeting, the Mayor or her designee will respond in writing, and, where appropriate, in a format accessible to the complainant, with a final resolution of the complaint.

All written complaints received by Dan Kirk or his designee, appeals to the Mayor or her designee, and responses from these two offices will be retained by the City of Bedford for at least three years.

The City of Bedford Transition Policy By:

Dan Kirk

Planning and Zoning Director

Street Commissioner

City Of Bedford

1102 16th street

Bedford In 47421

812-275-1632

FAX 812-275-1659

E-Mail dkirk@bedford.in.us

APPROVED BY MAYOR Shawna Girgis

A handwritten signature in black ink, appearing to read "Shawna Girgis", is written over a horizontal line. The signature is stylized and cursive.

July 16th 2018



CITY OF BEDFORD

Department of Planning and Zoning
1102 16th Street
Bedford, Indiana 47421
812) 275-1631 (812) 275-1659 FAX

Shawna M. Girgis
Mayor

Dan Kirk
Planning/Zoning Director
Street Commissioner

July 16th 2018

Erin L. Hall, JD
Title VI & ADA Program Manager
Indiana Department of Transportation
Indiana Government Center North, Room 750
100 N. Senate Ave.
Indianapolis, IN 46204

RE: The City of Bedford's Nondiscrimination & Accessibility Letter of Commitment to INDOT

Ms. Hall;

The City of Bedford is submitting this correspondence to INDOT as a good faith representation that it intends to improve its compliance with those nondiscrimination & accessibility requirements which are conditions of receiving federal funds. INDOT has reviewed Bedford's compliance efforts and identified the following potential deficiencies:

The majority of the city has no sidewalks and a lot of the sidewalks do not comply with ADA. We feel we have made great strides in correcting this by encouraging homeowners to correct any deficiencies and the city paying for all materials. We are also targeting areas of greater traffic and paying for the improvements in the entirety.

The City of Bedford has been working on these areas and has attached a copy of our Transition Plan. The implementation is an on-going and living document. We have made great improvement in the past few years and hope to achieve even greater results in the years to follow.

In 2018, The City of Bedford will take the following steps toward resolving these deficiencies. The City of Bedford is presently working on sidewalks on our Downtown area and Lincoln Avenue, which is a major North-South corridor in our City. We are making all the ADA

required improvements. We also have a policy that we will pay for the materials for any sidewalk replacement as long as they are brought up to ADA standards. We also implemented a new policy to pay for all materials for new sidewalks paying for all materials on new sidewalks as long as it is brought up to ADA standards. We also are working on a round-about with ADA compliant sidewalks.

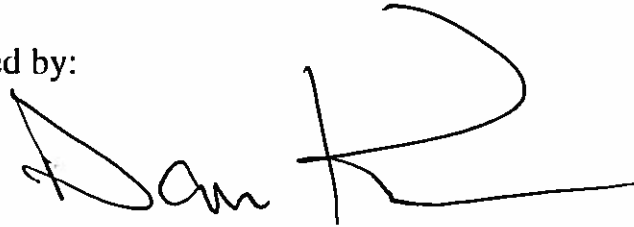
We hope to continue our progress in the City of Bedford resolving issues of no or improper sidewalks. We would like to see great improvement by 2021.

The City of Bedford will strive and continue our endeavors to bring our current policies and implementation to a standard that parallels the Title VI requirements. We would like to also see great improvement in Title VI deficiencies by the year 2021. Sam Craig, our HR, and I continue to address issues and follow all guidelines that effect the federal mandate.

The City of Bedford represents that the above representations are made in good faith and represents its commitment toward achieving compliance with all nondiscrimination and accessibility requirements, The City of Bedford represents the undersigned individual is authorized to make these commitments on behalf of the City of Bedford and understands that INDOT may monitor the City of Bedford toward achieving its goals as represented herein.

This letter of Commitment is being submitted by:

Dan Kirk
Planning and Zoning Director
Street Commissioner
City Of Bedford
1102 16th street
Bedford In 47421
812-275-1632 FAX 812-275-1659
E-Mail dkirk@bedford.in.us

A handwritten signature in black ink, appearing to read "Dan Kirk". The signature is stylized with a large, sweeping "D" and "K".

Addendum

We normally use the internet translation service to help translate foreign language problems. To assist in identifying languages, we now use I-speak cards to help in this endeavor.

Title VI Coordinator

Dan Kirk

ضع علامة في هذا المربع إذا كنت تقرأ أو تتحدث العربية.

1. Arabic

Խոսողում ե՞նք նշում կատարե՞ք այս քառակուսում,
եթե խոսում կամ կարդում եք հայերեն:

2. Armenian

যদি আপনি বাংলা পড়েন বা বলেন তা হলে এই বাক্স দাগ দিন।

3. Bengali

ឈ្មួចញាក់ក្នុងប្រអប់នេះ បើអ្នកអាន ឬនិយាយភាសា ខ្មែរ ។

4. Cambodian

Motka i kahhon ya yangin ûntûngnu' manaitai pat ûntûngnu' kumentos Chamorro.

5. Chamorro

如果你能读中文或讲中文，请选择此框。

6. Simplified Chinese

如果你能讀中文或講中文，請選擇此框。

7. Traditional Chinese

Označite ovaj kvadratić ako čitate ili govorite hrvatski jezik.

8. Croatian

Zaškrtněte tuto kolonku, pokud čtete a hovoříte česky.

9. Czech

Kruis dit vakje aan als u Nederlands kunt lezen of spreken.

10. Dutch

Mark this box if you read or speak English.

11. English

اگر خواندن و نوشتن فارسی بلد هستید، این مربع را علامت بنید.

12. Farsi

- | | | |
|--------------------------|--|--------------------|
| <input type="checkbox"/> | Cocher ici si vous lisez ou parlez le français. | 13. French |
| <input type="checkbox"/> | Kreuzen Sie dieses Kästchen an, wenn Sie Deutsch lesen oder sprechen. | 14. German |
| <input type="checkbox"/> | Σημειώστε αυτό το πλαίσιο αν διαβάζετε ή μιλάτε Ελληνικά. | 15. Greek |
| <input type="checkbox"/> | Make kazyè sa a si ou li oswa ou pale kreyòl ayisyen. | 16. Haitian Creole |
| <input type="checkbox"/> | अगर आप हिन्दी बोलते या पढ़ सकते हैं तो इस बक्स पर चिह्न लगाएँ। | 17. Hindi |
| <input type="checkbox"/> | Kos lub voj no yog koj paub twm thiab hais lus Hmoob. | 18. Hmong |
| <input type="checkbox"/> | Jelölje meg ezt a kockát, ha megérti vagy beszéli a magyar nyelvet. | 19. Hungarian |
| <input type="checkbox"/> | Markaam daytoy nga kahon no makabasa wenno makasaoka iti Ilocano. | 20. Ilocano |
| <input type="checkbox"/> | Marchi questa casella se legge o parla italiano. | 21. Italian |
| <input type="checkbox"/> | 日本語を読んだり、話せる場合はここに印を付けてください。 | 22. Japanese |
| <input type="checkbox"/> | 한국어를 읽거나 말할 수 있으면 이 칸에 표시하십시오. | 23. Korean |
| <input type="checkbox"/> | ໃຫ້ໝາຍໃສ່ຊ່ອງນີ້ ຖ້າທ່ານອ່ານຊື່ປາກພາສາລາວ. | 24. Laotian |
| <input type="checkbox"/> | Prosimy o zaznaczenie tego kwadratu, jeżeli posługuje się Pan/Pani językiem polskim. | 25. Polish |

- Assinale este quadrado se você lê ou fala português. 26. Portuguese
- Însemnați această căsuță dacă citiți sau vorbiți românește. 27. Romanian
- Пометьте этот квадратик, если вы читаете или говорите по-русски. 28. Russian
- Обележите овај квадратич укoлико читате или говорите српски језик. 29. Serbian
- Označte tento štvorček, ak viete čítať alebo hovoriť po slovensky. 30. Slovak
- Marque esta casilla si lee o habla español. 31. Spanish
- Markahan itong kuwadrado kung kayo ay marunong magbasa o magsalita ng Tagalog. 32. Tagalog
- ให้กาเสีกรงหมายลงในช่องดำผ่านถ่านหรือทูลภาษาไทย. 33. Thai
- Maaka 'i he puha ni kapau 'oku ke lau pe lea fakatonga. 34. Tongan
- Відмітьте цю клітинку, якщо ви читаете або говорите українською мовою. 35. Ukrainian
- اگر آپ اردو پڑھتے یا بولتے ہیں تو اس خانے میں نشان لگائیں۔ 36. Urdu
- Xin đánh dấu vào ô này nếu quý vị biết đọc và nói được Việt Ngữ. 37. Vietnamese
- באצייכנט דעם קעסטל אויב איר לייענט אדער רעדט אידיש. 38. Yiddish